

DETAILED EXPENDITURES

Scappoose Public Library

General Fund

(Name of Organizational Unit - Fund)

	Historical Data			EXPENDITURE DESCRIPTION	Number of Employ- ees	Range*	Budget for Next Year 2023-24			
	Actual		Adopted Budget This Year 2022-23				Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	First Preceding Year 2020-21	First Preceding Year 2021-2022								
1				MATERIAL AND SERVICES						1
2	4,005	4,719	5,000	2 Accounting Service/Bank Service Charges			5,500	5,500		2
3	6,580	3,750	6,800	3 Audit			7,000	7,000		3
4	39,521	44,193	43,000	4 Books			43,000	43,000		4
5	0	155	99	5 Budget			200	200		5
6	3,809	2,625	1,000	6 Cleaning and Maintenance			3,000	3,000		7
7	5,944	5,976	10,000	7 Computer Expense			13,000	13,000		8
8	0	1,626	0	8 Election			2,000	2,000		9
9	23,030	78	2,000	9 Furniture & Equipment+			2,000	2,000		10
10	5,451	6,112	12,000	10 Insurance			9,000	9,000		11
11	0	0	750	11 Landscape Maintenance			500	500		12
12	334	666	700	12 Legal Fees			600	600		13
13	14,869	6,105	7,000	13 Materials and Supplies			8,000	8,000		14
14	3,960	10,015	8,500	14 New Programs/Children's Programs			10,000	10,000		15
15	1877	1915	2500	15 OCLC			2200	2200		16
16	220	1,378	250	16 Professional dues			2,000	2,000		17
17	1,772	2,482	3,000	17 Periodicals			3,000	3,000		18
18	600	747	900	18 Postage			1,000	1,000		19
19	3,041	3,520	4,350	19 Summer Reading*			4,600	4,600		20
20	1	1	1	20 Rent			1	1		21
21	8,244	11,525	13,000	21 Service Contracts and Repairs			14,500	14,500		22
22	12,024	13,555	14,500	22 Utilities			15,000	15,000		23
23	2,039	0	3,000	23 Workshops			3,000	3,000		24
24	3,101	2,881	5,000	24 Telephone & Communications			4,000	4,000		25
25	140,422	124,024	143,350	25 TOTAL MATERIALS AND SERVICES			153,101	153,101		26
26				26 CAPITAL IMPROVEMENTS						27
27	\$7,190	\$8,331	7,000	27 Facility			8,000	8,000		
28				28 Transfer to Capital Reserve Fund						28
29	189,552	227,856	270,000	29 Personal Services	7		280,000	280,000		29
30				30 CONTINGENCY						30
31			40,000	31 Contingency Amount			42,000	42,000		31
32			40,000	32 TOTAL CONTINGENCY			42,000	42,000		32
	337,164	360,211	460,350	TOTAL EXPENDITURES			483,101	483,101		
33										33
34	210,300	239,784	142,000	34 UNAPPROPRIATED ENDING FUND BALANCE			166,899	166,899		34
35				35 TOTAL REQUIREMENTS						
	\$547,464	\$599,995	\$602,350				\$650,000	\$650,000		

*Include schedule of pay ranges

*formerly called Ready to Read.

+formerly called Office Furniture/Media Supplies